

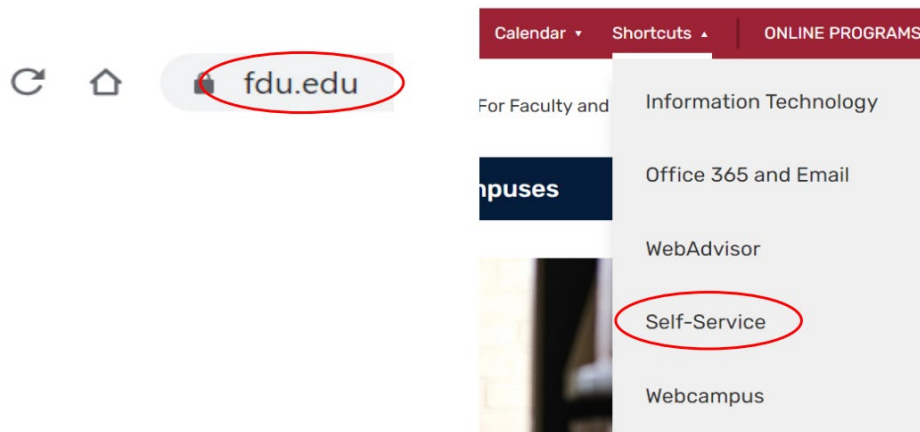
## Application for Graduation

**Important Instructions:** By applying for graduation online, you are notifying the university of your intention to graduate. This must be done at least one semester in advance of fulfilling your requirements. Please make an appointment with your academic advisor to review your academic program requirements to ensure you have taken all of the courses needed to complete your degree program. Please verify with the Office of Enrollment Services that all transcripts from classes taken elsewhere have been received.

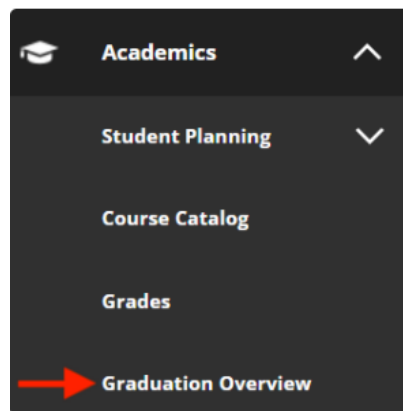
The Commencement Ceremony takes place one time each year in May in New Jersey and Vancouver. If you wish to walk in the May Ceremony you may have no more than 6 credits outstanding **AND** you must be registered for the remaining credits for the summer semester. In this instance, you will be considered as a September graduate. You may also graduate in February or September, but there is no commencement ceremony on either date. You can participate in the following May ceremony.

There is a **graduation fee** for undergraduate and graduate students. Please consult the website for the current fee. (Note: This fee may be adjusted annually in September). Students must pay their graduation fee when they apply for graduation. To check your balance or to make a payment, please contact the Enrollment Services Office (Office 203).

**Step 1.** Log in to your Self-Service. (Go to [fdu.edu](http://fdu.edu) > Shortcuts > Self-Service)



**Step 2.** On the left-hand side of the page, click on menu called “Academics” > “Graduation Overview”



**Step 3.** Click “Apply” next to the program from which you wish to graduate.

If you cannot find your program, please contact the Enrollment Services office at [esvancouver@fdu.edu](mailto:esvancouver@fdu.edu).

Graduation Application		
<a href="#">Review My Academic Progress</a>		
Program of Study	Major	Application Status
Communication: Multimedia Journalism	Communication	<a href="#">Apply</a>

#### Step 4.

- Select your “**Graduation Term**”
- Type in your “**Preferred Name on Diploma.**”
- Select the address you would like your diploma sent to.
- Confirm all information is correct and click “**Submit**”

### Graduation Application

[← Back to Programs of Study](#)

#### Name and Hometown

Full Name

Melanie Test Stuplan

Graduation Term \*

Please Select Graduation Term

Preferred Name on Diploma \*

Melanie Test Stuplan

#### Program of Study

Communication: Multimedia Journalism

Diploma

Bachelor of Arts

Major

Communication

Specialization

Multimedia Journalism

#### Commencement Details

Diploma Mailing Address

Ship to preferred mailing address

1000 River Road  
Teaneck, NJ 07666

Ship to a new address

Cancel

Submit

Diplomas will be available for pick up from the Enrollment Services office about 8 weeks after the date of graduation. Unless otherwise specified, all diplomas will be available for pick up at the Vancouver Campus.

**Important:** If you have already applied for graduation, please **DO NOT** apply again; otherwise, your account will be billed again, thus giving you 2 charges for graduation.