

# Undergraduate Programs


## SUMMER 2025 Registration

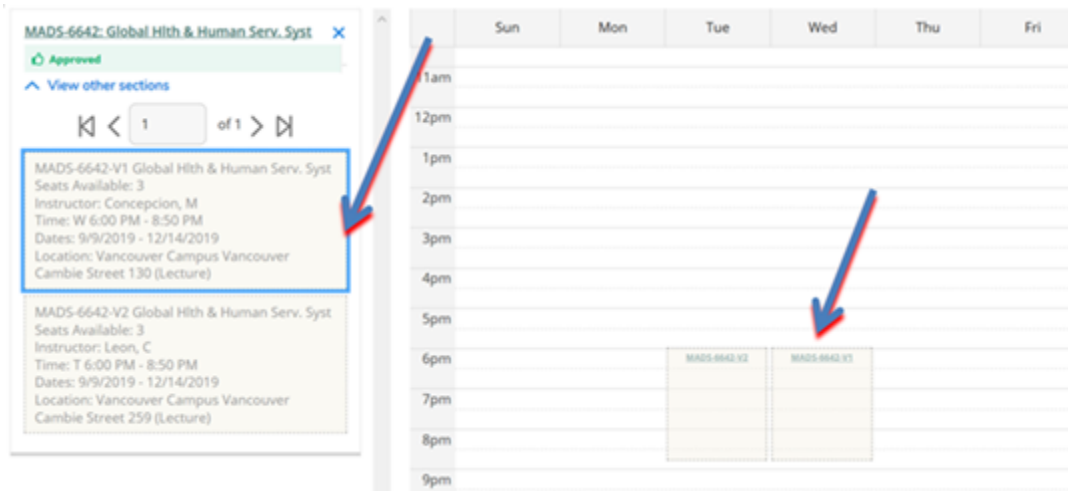
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### REGISTRATION STEPS

Online priority registration for Summer 2025 will open on **March 31, 2025** at **8:00 am Vancouver time**. Registration priority will be based on the **number of credits completed**.

- 1. SUBMIT** your course plan now if you have not received an approval for your course plan yet. If your courses were already approved  **Approved**, you **don't need to re-submit your plan for approval**.
- 2. ADD** your preferred section to Summer 2025 in Self-Service as shown below.



3. **REGISTER** for the approved sections on your designated registration day.

### **Priority Registration Dates for UNDERGRADUATE Students**

- Students who have completed **80 credits or more** can register on **Monday, March 31** beginning at **8:00 am VANCOUVER TIME**.
- Students who have completed **60 credits or more** can register on **Wednesday, April 2** beginning at **8:00 am VANCOUVER TIME**
- Students who have completed **30 credits or more** can register on **Friday, April 4** beginning at **8:00 am VANCOUVER TIME**.
- Students who have completed **less than 30 credits** can register on **Monday, April 7** beginning at **8:00 am VANCOUVER TIME**.

*\*Self-Service shows registration times in Eastern Time, which is 3 hours ahead of Vancouver time or Pacific Time. For example, 11 am March 31 will be 8 am March 31 Vancouver time.*

### **NOTES**

\*\*For detailed course information and description please refer to [Course Catalog](#) in Self-Service.

\*\***Course offerings, schedules, and instructor details are subject to changes.**

Check your Self-Service account regularly up until the **start of Summer 2025** term for any updates.

\*\*Some courses may have special restrictions. If you have any questions, please contact your Academic Advisors to discuss your course selection.

## **WAITLISTS**

If a course is full, you can place yourself on the waitlist by *clicking the “Waitlist”* button in Self-Service. You will receive an email if you get permission to register from the waitlist. Check your email regularly as you must *register within 24 hours* after receiving the email.

## **IMPORTANT DEADLINES**

- **May 25, 2025:** Last day for online registration/schedule changes using Self-Service. No penalty.
- **May 26, 2025:** Summer 2025 term starts. **Penalties will apply** when dropping or switching courses from that day. Registration and adding/dropping courses must be done using the Registration Form and Change of Schedule Form.
- **June 2, 2025:** Last day for registration, adding/dropping courses. After that, students can only withdraw and receive ‘W’ grade in transcript.

The full Academic Calendar is available on our website.

Before changing courses, always consult with your Academic Advisors to ensure they meet your program requirements.

## **TUITION FEES**

Your statement will be available in **Self-Service** within 5 business days following your registration.

**Summer tuition fees are due by May 26, 2025.** As of **May 27, late penalty charge** will apply according to the policy on our website.

## **Payment Plan**

If you require a payment plan, you must *clear your Spring balance* and *complete your registration* before signing up on [International Payment Plan \(IPP\)](#). If you have not created an account in IPP, click [here](#) for instructions on how to do so.

Payment dates for Summer: *April 24<sup>th</sup>, May 24<sup>th</sup>, and June 24<sup>th</sup>*. The last day to sign up for payment plan is **April 24, 2025**.

## **STUDENTS WITH ACCOUNT HOLDS**

Those who are unable to register or add/drop courses due to account holds must complete the appropriate form and email to [esvancouver@fdu.edu](mailto:esvancouver@fdu.edu).

- New registration – submit the [Registration Form](#).
- Adding/dropping courses, schedule changes – submit the [Change of Schedule Form](#).

Make sure to *request Advisor's approval in Self-Service* or *obtain Advisor's signature on the forms* before submitting them.

***\*\*Students with an outstanding balance with the University will NOT be allowed to register for classes.***

If you have any questions regarding registration, please contact the Enrollment Services Office at [esvancouver@fdu.edu](mailto:esvancouver@fdu.edu).